TERREBONNE PORT COMMISSION

**MINUTES**

**December 11, 2018**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Charles Giglio, Eddie Rome, Steve Crispino, Greg Landry, Dan Davis, Andrew Blanchard and Chris Erny

**Absent: None**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Dustin Malbrough, Chris Jeanice and Mohan Menon – GIS, Mike Slovensky, Brandon Arceneaux and Stevie Smith – AllSouth and Brett Ledet – Providence, Jacob Waitz - David Waitz Engineering**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION**
	1. **Steve Crispino, President, called the meeting to order. Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION - None**
3. **APPROVAL OF MINUTES**
	1. **A motion by Chris Erny and seconded by Greg Landry approving the minutes of the November 13, 2018 regular meeting. No opposition. Motion passed.**
	2. **A motion by Chris Erny and seconded by Eddie Rome to approve the absences of Dan Davis and Andrew Blanchard from the November 13th meeting. No opposition. Motion passed.**
	3. **A motion by Chris Erny, seconded by Andrew Blanchard to make the following appointments: Greg Landry President, Steve Crispino Vice President and Chris Erny Secretary/Treasurer. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of November 2018 on a motion by Chris Erny and seconded by Eddie Rome. No opposition. Motion passed.**
	2. **A motion by Chris Erny, seconded by Dan Davis to approve the 2018 budget amendments and adopt the 2019 proposed budget. No opposition. Motion passed.**
	3. **A motion by Eddie Rome, seconded by Andrew Blanchard to approve the surplus of a Dell Optiplex computer tower. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion (DDG) – David Rabalais gave a brief update; The Port has been in contact with GSA.**
		2. **Generator for CBP’s marine unit – Brett Ledet with Providence gave a brief report on the status of the project. The generator has been installed and fueled. The manufacturer will do the start and testing of the generator next week. Aggregate has been added to the site.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – David gave a brief update.**
		2. **HNC Maintenance Dredging and Deepening Study – David gave a brief update as they are currently dredging. An additional $4M will be available for the year 2019. David also discussed soil disposal sites.**
		3. **HNC Maintenance Dredging Permit (Terrebonne Bay) – David gave a brief update that the permit was received.**
		4. **Terrebonne Port Munson Slip North West Expansion (LaShip) - Chris Jeanice gave a project update. Construction is underway and the estimated project completion date is August 2019.**
		5. **Terrebonne Port Intracoastal Earhart Drive Upgrade (Thomasea) – David gave a project update. Bids are being received on December 20th. A motion by Chris Erny, seconded by Charles Giglio to authorize David to award bid pending engineering recommendation and legal approval due to the tight schedule that Thomasea is on. Motion passed.**
		6. **David briefly discussed the property purchase. Mr. Waitz will have some drawings done. Chet Morrison is interested in a small port priority project.**
6. **COMMITTEE REPORTS – None**
7. **COMMISSIONER’S COMMENTS – Eddie commended Wayne for his hard work. Greg commended Steve as outgoing President. Steve thanked everyone for their hard work.**
8. **STAFF REPORT – None**
9. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Chris Erny and seconded by Charles Giglio. The meeting was adjourned at 11:35 pm. No opposition. Motion passed.**